

## PERSONAL REFERENCE QUESTIONNAIRE

Applicant \_\_\_\_\_

Reference \_\_\_\_\_

Date \_\_\_\_\_ Phone \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

How often do you currently see or talk to the applicant? \_\_\_\_\_

What is your relationship with the applicant? \_\_\_\_\_

How would you describe the applicant's general reputation and character?

\_\_\_\_\_

How would you describe the applicant's work style and approach to tasks?

\_\_\_\_\_

How does the applicant handle challenges or high-pressure situations?

\_\_\_\_\_

Have you witnessed this individual taking a leadership role or displaying initiative?

\_\_\_\_\_

Any additional comments on this applicant's behalf?

\_\_\_\_\_

\_\_\_\_\_