

Response Form for Wood County Public Record Request

Thank you for your recent public record request. Wood County is responding in accordance to the applicable provisions of the Ohio Public Records Act.

On _____ you requested the following records/ information:
(date)

The record/information requested:

	<u>Legal Authority Cited</u>
<input type="checkbox"/> Is overly ambiguous (despite efforts to clarify).	ORC 149.43 (B)(2)
<input type="checkbox"/> Is not maintained by this office	
<input type="checkbox"/> Has been disposed pursuant to a One Time Records Disposal or Records Retention Schedule.	ORC 149.38 (RC-1, RC- 2 and/or RC-3)
<input type="checkbox"/> Does not exist and/or no obligation to create.	ORC 149.40
<input type="checkbox"/> Is not subject to release in its entirety.	<hr/> (Cite Authority from Appendix A, B or C)
<input type="checkbox"/> Is subject to release, however the following redactions have been made to protect exempted information (149.43 (B)(1)-(3)) using Wood County's Public Records Policy Appendix A, B, and/or C:	

<u>Redaction</u>	<u>Appendix</u>	<u>Legal Authority Cited</u>
Example: 1	A	149.43(A)(7)(a) Peace Officer Info.
_____	_____	_____
_____	_____	_____

Responding Public Office/Department: _____

Prepared by: _____

Signature: _____ Date: _____

Prosecutor's Review by (if applicable): _____

Signature: _____ Date: _____